



## Memorandum of Understanding

To: Diablo Squadron Sea Cadets  
From: Contra Costa Council Navy League US  
Date: 9-5-17

This memorandum of understanding will be in effect as agreed by both parties until such time one party dissolves said agreement due to circumstances that warrant this to be disbanded and not in effect. Both parties will cancel on an agreed date.

### *Assistance of Navy Leagues to the Sea Cadets*

Attend functions as requested by the Sea Cadet management

- Attend the Inspection ceremony
  - Review the ledgers once a year and sign off on them
  - Create appreciation events for Sea Cadets.
1. Contra Costa Council NLUS hold the official charter for the Diablo Squadron
  2. Maintain and supervise a budget belonging to the Sea Cadets. Make sure the region is fully aware of all expenditures if so requested. Documentation is mandatory from both parties.
  3. Budget will be managed by Steve Criukshank from the Navy League. This budget will supplement costs for equipment and other items needed as approved by the Navy League.
    - Management of the Sea Cadets will need to request and justify the expenses.
  4. Promote and support the Sea Cadets in any way we can with recognition in selected formal dinners, attend functions, and promotions through videos or presentations from the Sea Cadets and other planned functions.
  5. Help with the annual raffle to raise funds for the Diablo unit.